

 SOLARIS NATIONAL SYNCHROTRON RADIATION CENTRE	Standards and recommendations of the SOLARIS center	
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INFORMATION CONCERNING PERSONAL DATA PROCESSING

According to art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (called GDPR) Jagiellonian University informs, that:

1. Your Personal Data **Administrator** is **Jagiellonian University**, ul. Gołębia 24, 31-007 Kraków.
2. A Data Protection Officer (DPO) was appointed at the Jagiellonian University. Contact details: ul. Czapskich 4, Office number 27, 31-110 Kraków, e-mail: iod@uj.edu.pl, tel. +48 12 663 12 25 Monday – Friday 8:00 - 15:00.
3. Your personal data will be processed in order to:
 - a. carry out the recruitment process for the position specified in the announcement on the website or recruitment system of the center based on the expressed consent pursuant to art. 6 sec. 1a of General Regulation - **consent is your clear action** in the form of sending CV to Administrator. The consent to the processing of personal data concerns data that you voluntarily provide as part of your CV, which are not provided for in the Act - Labor Code.
 - b. in the case of recruitment for internship or practice, your data will be processed on the basis of art. 6 sec. 1b of GDPR in order to conclude and perform an practice contract
 - c. carry out the recruitment process for the post specified in the announcement on the website or recruitment system of the center as part of the legal obligation imposed on the Administrator pursuant to art. 6 sec. 1c of GDPR in relation to the Act - Labor Code;
4. The obligation to provide your personal data results from the law (applies to personal data processed under art. 6 sec. 1c of General Regulation). The consequence of not providing personal data will be the inability to take part in the recruitment process. Submission of personal data processed on the basis of consent (art. 6 sec. 1a of GDPR) is voluntary.
5. If your personal data is processed by the Jagiellonian University as part of the Office 365 service, they may be transferred to third countries (US) on the basis of a contract of entrustment together with clauses and a guarantee of Microsoft's implementation of a document called the "Privacy Shield" .
6. Your data will be processed during the recruitment period. In the case of not concluding with you / your contract after the recruitment process will be deleted. In case of additional consent to participate in subsequent recruitment, your data will be stored for a period of 1 year from the date of consent or its extension.
7. You have the right to: access your data and rectify, delete, limit processing, transfer data, object to processing - on the terms and conditions set out in the GDPR.
8. If the processing is done on the basis of consent, you also have the right to withdraw your consent at any time without affecting the lawfulness of the processing, which was made on the basis of consent before its withdrawal. The withdrawal of consent to the processing of personal data may be sent by e-mail to the following address: iso.synchrotron@uj.edu.pl or by post to the following address: Czerwone Maki 98, 30-392 Kraków, or withdraw in person by going to the headquarters of NCPS SOLARIS UJ, Czerwone Maki 98, 30-392 Kraków. The consequence of withdrawing consent to the processing of personal data will be the completion of your recruitment process.
9. Your personal data will not be subject to automatic decision making or profiling.
10. You have the right to lodge a complaint to the President of the Office for Personal Data Protection if you believe that the processing of your personal data violates the provisions of the GDPR.

I confirm that I have read and accept the information above.

Name, Surname:

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Place, Date, legible signature

I consent to processing of my personal data by the Jagiellonian University for the purpose of future recruitment.

Name, Surname:

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Place, Date, legible signature